

NORTH HERTFORDSHIRE DISTRICT COUNCIL



13 March 2020

Our Ref Cabinet 24.03.20
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To: Members of the Cabinet:

Councillor Martin Stears-Handscomb, Leader of the Council (Chair)
Councillor Paul Clark, Deputy Leader of the Council, Executive Member for Planning and Transport (Vice-Chair)
Councillor Ian Albert, Executive Member for Finance and IT
Councillor Judi Billing MBE, Executive Member for Community Engagement
Councillor Elizabeth Dennis-Harburg, Executive Member for Recycling and Waste Management
Councillor Gary Grindal, Executive Member for Housing and Environmental Health
Councillor Keith Hoskins MBE, Executive Member for Enterprise and Co-Operative Development
Councillor Steve Jarvis, Executive Member for Environment and Leisure

Deputy Executive Members: Councillors Ruth Brown, Ian Mantle, Sam North, Helen Oliver, Sean Prendergast, Carol Stanier and Kay Tart.

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE CABINET

to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,
LETCWORTH GARDEN CITY**

on

TUESDAY, 24TH MARCH, 2020 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 28 JANUARY 2020 To take as read and approve as a true record the Minutes of the meeting of the Committee held on the 28 January 2020.	(Pages 7 - 20)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
4. CHAIR'S ANNOUNCEMENTS <u>Climate Emergency</u> Members are reminded that this Council has declared a Climate Emergency. This is a serious decision and means that, as this is an emergency, all of us, officers and Members have that in mind as we carry out our various roles and tasks for the benefit of our District. <u>Declarations of Interest</u> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public.	
6. ITEMS REFERRED FROM OTHER COMMITTEES Any Items referred from other committees will be circulated as soon as they are available.	(Pages 21 - 24)

7. **APPROVAL OF A NEW DEVELOPMENT AGREEMENT FOR THE JOHN BARKER PLACE AREA OF HITCHIN** (Pages 25 - 54)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- To consider entering into a new Development Agreement for the John Barker Place area of Hitchin.
8. **GREENSPACE STRATEGY 2021 - 2026 - SCOPING DOCUMENT** (Pages 55 - 70)
REPORT OF THE SERVICE DIRECTOR – PLACE
- To introduce the process associated with the renewal of the Greenspace Strategy.
9. **ENVIRONMENTAL CRIME VEHICLES** (Pages 71 - 76)
REPORT OF THE SERVICE DIRECTOR LEGAL AND COMMUNITY
- To confirm the leasing of two Ultra Low Emission Vehicles (ULEV). This will ensure that the Authority provides vehicles that are suitable for the Environmental Crime Officers to undertake their duties as well as supporting the Council's commitment to reducing its carbon footprint.
10. **STRATEGIC PLANNING MATTERS** (Pages 77 - 92)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- To receive a report which identifies the latest position on key planning issues affecting the District.
11. **WALLINGTON NEIGHBOURHOOD PLAN** (Pages 93 - 100)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- To consider the application to designate a neighbourhood planning area for Wallington (part of Rushden and Wallington Parish).
12. **NHDC PARKING STRATEGY - DRAFT PARKING OPERATIONAL GUIDELINES** (Pages 101 - 182)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- To consider the Draft Parking Operational Guidelines 2019 – 2031.
13. **INFLATIONARY INCREASE IN CAR PARKING TARIFFS 2020-21** (Pages 183 - 204)
REPORT OF THE SERVICE DIRECTOR - REGULATORY
- To agree the proposed car parking tariffs in North Hertfordshire District Council's off street car parks.
14. **DISTRICT WIDE SURVEY 2019 - KEY FINDINGS** (Pages 205 - 220)
REPORT OF THE COMMUNICATIONS MANAGER
- To advise Cabinet of the key findings and action points arising from the 2019 District Wide Survey.

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| 15. | <p>CORPORATE PEER CHALLENGE REPORT
 REPORT OF THE CHIEF EXECUTIVE AND THE DEPUTY CHIEF EXECUTIVE</p> <p>To consider the peer team's feedback report.</p> | (Pages
221 -
246) |
| 16. | <p>INFORMATION TECHNOLOGY STRATEGY 2020-2025
 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS</p> <p>To seek Cabinet approval for the adoption of the I.T. Strategy.</p> | (Pages
247 -
286) |
| 18. | <p>THIRD QUARTER REVENUE MONITORING 2019/20
 REPORT OF THE SERVICE DIRECTOR - RESOURCES</p> <p>To inform Cabinet of the summary position on revenue income and expenditure forecasts for financial year 2019/20, as at the end of the third quarter.</p> | (Pages
287 -
298) |
| 19. | <p>INVESTMENT STRATEGY (INTEGRATED CAPITAL AND TREASURY)
 THIRD QUARTER REVIEW
 REPORT OF THE SERVICE DIRECTOR – RESOURCES</p> <p>To update Cabinet on progress with delivering the capital and treasury strategy for 2019/20 as at the end of December 2019.</p> | (Pages
299 -
328) |
| 20. | <p>LAND AT MEADOW WAY, THERFIELD
 REPORT OF THE INTERIM PROPERTY CONSULTANT</p> <p>To declare land surplus to District Council's requirements and available for sale.</p> | (Pages
329 -
336) |
| 21. | <p>LAND ADJACENT TO 1 NORTH END, KELSHALL, HERTS
 REPORT OF THE INTERIM PROPERTY CONSULTANT</p> <p>To declare land surplus to District Council's requirements and available for sale.</p> | (Pages
337 -
344) |
| 22. | <p>LAND ADJACENT TO 9 NORTH END, KELSHALL, HERTS
 REPORT OF THE INTERIM PROPERTY CONSULTANT</p> <p>To declare land surplus to District Council's requirements and available for sale.</p> | (Pages
345 -
352) |
| 23. | <p>REVIEW OF CARELINE OPERATIONS
 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS</p> <p>To advise Cabinet of the potential for an expansion of the Careline Service.</p> | (Pages
353 -
356) |

- 24. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the said Act (as amended).
- 25. REVIEW OF CARELINE OPERATIONS** 357 -
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 364
- To advise Cabinet of the potential for an expansion of the Careline Service.
- 26. APPLICATION TO ACCEPT A BELOW EU THRESHOLD QUOTATION** 365 -
NOT AT THE LOWEST PRICE RULE 17.8 A): 386
REPORT OF THE SERVICE DIRECTOR – COMMERCIAL
- Appointment of Property Agent for the Sale of Development Land at Preston.
- 27. BUSINESS CONTINUITY PLANNING** 387 -
REPORT OF THE CHIEF EXECUTIVE AND DEPUTY CHIEF EXECUTIVE 392
- To consider a report regarding Business Continuity Planning.